

Office of the Principal Govt. Degree College  
Bijbehara-Kashmir-192124  
NAAC Accredited Grade "B"



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Tele/ Fax. No.: 01932-233263 Cell No: 94190-40756  
No. DCB/ Tend-Not/ Cant/1017-18. Dated: 01-08-2024

**TENDER NOTICE**

On behalf of Hon'ble Governor UT of Jammu & Kashmir sealed tenders affixed with Revenue stamp of Rs:4/= are invited from registered vendors, interested and experienced persons having registration certificate from Assistant Commissioner Food and Safety Standards for running of College canteen for the year 2024-25 which should reach this office within 10 days from the date of publication of this tender notice. The tenders should be accompanied with a CDR of Rs:2000/= (**Rupees Two Thousand only**) pledged to **Principal Govt. Degree College Bijbehara..** The tenderer shall quote his rates on the prescribed format available in the office or can download from the official website of the college [www.gdebijbehara.edu.in](http://www.gdebijbehara.edu.in) . No tender shall be accepted on any format other than the one mentioned above. The other terms and conditions as prescribed in the format shall be hold in letter and spirit which can be had from the office of the undersigned within the prescribed time. The undersigned reserves the right to accept or reject any tender without assigning any reasons thereof.

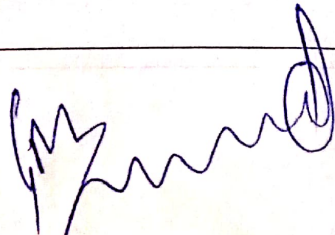
  
Prof. Yasmin Bashir  
PRINCIPAL

CC/:

1. Dy. Director Information, J&K Government Srinagar for information with the request to publish it in leading daily newspaper of the valley for wide publicity (a.w.2.s.c) preferably Greater Kashmir.
2. Convener College Canteen Committee for information.
3. Notice Boards.
4. I/c College Website for information to upload the same on college website.
5. Office record.

System Government of  
**TENDER DOCUMENT AND TECHNICAL SPECIFICATIONS**

<b>Particulars of Work</b>	Tender from the prospective contractor(s)/ reputed agency(s)/Person(s) for running the college canteen for a period of 01 year.
<b>Tender Inviting Authority</b>	Govt. Degree College Bijbehara
<b>Earnest Money Deposit</b>	The intending tenderers will have to upload copy of Earnest Money Deposit in the shape of CDR/ FDR/ Bankers cheque/ Bank Guarantee for an amount of Rs. 2000/= (Rs. Two Thousand only) Pledged to the Principal, Govt. Degree College Bijbehara with the EOI offer. <b>Offers without EMD shall be rejected.</b>
<b>Performance security</b>	Advance rent for two (02) months in the shape CDR/ FDR/Bankers cheque pledged to Principal, Govt Degree College Bijbehara.
<b>Documen to be Attached</b>	<ol style="list-style-type: none"><li>1. Scanned copy of PAN and GST Certificate</li><li>2. Copy of Registration Certificate with Shop and establishment act.</li><li>3. Copy of NOC and past performance report from the deptt. already worked, if any</li><li>4. Copy of EMD and Tender Fee</li><li>5. Signed Copy of Tender Document ( each page)</li><li>6. AADHAAR Card.</li></ol>
<b>Opening of Bid</b>	The bids shall be opened on the next working day after an expiry of submission of tenders in presence of the representative of firms who wish to be present.



### Scope of the Work:

- a) Running and operation of canteen in the premises of the Govt. Degree College Bijbehara and agreeing to supply food items both packed/branded and self-made (mentioned in the list) at the rates quoted along with minimum fixed rent @ Rs. 4000/= per month (including water tax and electricity tax).
- b) The Bidder may be asked to provide the service and Lunch Tea Refreshment for various Academic and Cultural Activities, Seminars Symposiums, Conferences, Training Programmes, Meetings or any other functions.

### Terms and Conditions

#### General

1. The Bidders are advised to visit the canteen site before participating. The Institute will not guarantee any minimum/maximum business.
2. The Institute reserves the right to reject any bid not fulfilling the criteria.

#### Force Majeure:

1. The Neither party will be liable to the other for any act done or prevented from so doing by virtue of occurrence of force majeure conditions such as war, general mobilization of troops, strikes, fire, earthquakes and flood, embargoes or stoppage of deliveries by Government.

#### Jurisdiction:

1. Any dispute /Litigation will be subjected to the Anantnag Jurisdiction

#### Prices

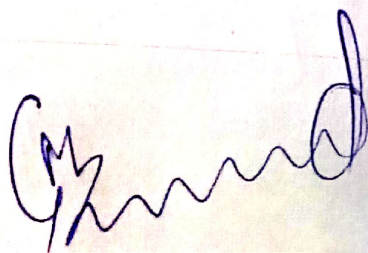
1. The price should be quoted in BOQ format only, the offer bid should be inclusive of taxes and duties.

#### License Fee /Rent and Other Charge

1. The concerned bidder shall furnish a certificate from concerned Govt. Department i.e. Municipal Authorities and under Shops and Establishment act for running the canteen within the college premises.
2. The Security Deposit may be forfeited/ adjusted in case the standard of cleanliness, quality of products and services are not maintained and in case of non-payment of office dues.

#### Service

- a) The bidder will be required to provide service in the college premises. The service would be free of any service charge.
- b) The quoted rates of food items should not be more than those prevalent in the market and should be as fixed by the Department of Food, Civil Supplies and Consumer Affairs. Excess charging to these rates during contract period shall attract penalty of Rs 2000.00 during each inspection.



- c) The quoting of rates will not apply to packed-branded items like cold drinks Juices/ Nankeens/ Chips, etc. which have to be sold on MRP.
- d) Material used for cooking purpose should be of good quality and before expiry date. In case of violation, strict legal action will be taken. e. The bidder will take all necessary precautions against fire hazards.
- e) The rate list and menu approved should be displayed clearly daily. Any change in the rate list or item should be duly approved by the canteen committee.
- f) The canteen committee has the right to visit periodically, or have surprise visits to check the quality of food, services, cleanliness of the canteen and report to the Principal.
- g) The bidder shall not sub-contract the running of canteen to any other party. No other commercial activity shall be undertaken in the college premises.
- h) The bidder shall not cause any nuisance, annoyance to the employees and others or store any hazardous good in the premises.
- i) The bidder shall not use electric heater any other heavy duty electrical appliances without the permission of College principal.
- j) The bidder will not be allowed to add any item other than mentioned in the tender document. If Bidder desires to add any item in the list, he must have to seek the permission of the Principal including the items and their rates.
- k) The successful bidder will have to submit three months rent in advance as security.

#### **Timings**

- a) The canteen will function on all working days of the week.
- b) It will function from 10:00 a.m. to 5:00 p.m. If needed, the canteen will be opened during holidays /departmental meetings and vacations.

#### **Hygiene and cleanliness**

- a) Principal or Canteen committee may inspect the canteen at any time so as to verify the hygienic conditions being observed by the bidder.
- b) The bidder will have to make arrangements for cleanliness of the canteen and its surroundings by using dustbins and other pollution control devices. The bidder shall also be responsible for the safe and hygienic disposal of the canteen waste. The garbage bins should be covered always and away from the eating place

#### **Canteen Employee(s):**

- a) The bidder shall be subject to the regulation of Labour Laws.
- b) Proper Police verification of person(s) deputed by the bidder shall be got done.

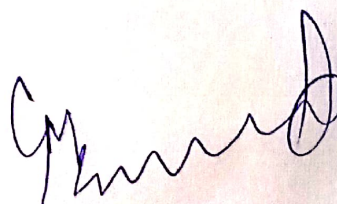
#### **STATUTORY OBLIGATIONS**

- a) The Bidder will have all necessary licensees or other approval if any, required for running the canteen under the relevant acts, after allocation permission to operate the canteen

- b) The College will not be liable for any act of breach or omission by the Bidder in regards to the statutory obligations, whatsoever and shall in no case be responsible or liable in case of dispute, Prosecution or awards made by Court of Law or other Govt. Agencies.
- c) The canteen committee of the college shall be allowed by the bidder to inspect the premises to check hygiene and cleanliness etc. There may be surprise check of the quantity and quality of the eatables to be served. In case of repeated failures or lacunae noticed by the committee, or principal, the committee may impose a fine up to Rs 2000/- on occasion.
- d) In case of adverse report of the inspection committee after giving an opportunity of being heard into the matter, the bidder can be asked to leave the contract after giving a one month prior notice.
- e) The monthly rent has been fixed as **Rs 4000/= per month including water tax and Electricity charges per month.**
- f) An advance rent amount of 02 months is to be paid before issuing of the order.
- g) The agreement shall be entertained from 16<sup>th</sup> August 2024 to 15<sup>th</sup> of August 2025. The successful canteen runner will not claim for further extension or any other relief and cannot approach any court of law in this regard after the expiry of the term i.e. July, 2025. However, if the vendor wants to discontinue before contract period, he/she has to intimate this office before two months and has to pay a penalty of rent **amount of 02 months.**
- h) Certificate from the FSSAI (Food Safety and Standards Authority of India) should be furnished by the successful bidder.
- i) The successful bidder will be responsible for any kind of challan/fine to be framed against the canteen for not maintaining the quality and cleanliness or any other charges levied by any Govt. Agency. Moreover, the canteen runner shall be responsible for all consequences emanating from the sale of substandard and stale food items.
- j) Cleanliness inside as well as outside the canteen will be managed by the canteen runner.
- k) The contractor shall display approved rate list based on L1 GEM contract/JK Tenders contract duly signed by the principal. All items are to be sold on approved and negotiable rates.
- l) Any other item other than approved can be sold in the canteen only after proper permission from the college authority.
- m) The successful bidder has to submit the character certificate of the employees hired by him/her from the concerned Police Stations. Proper uniform and ID cards should be provided to the canteen staff.
- n) Rent for winter vacation & month of Ramdhan will not be included in the session.

**PENALTY:**

- a) If on any day the bidder fails to prepare the food items/ operate the canteen services, a penalty for Rs. 1000/- per occasion will be imposed.
- b) If high quality of cleanliness and hygiene is not maintained in the canteen, or eatables being sold after the expiry date, a penalty of upto Rs. 2000/- Per occasion will be imposed

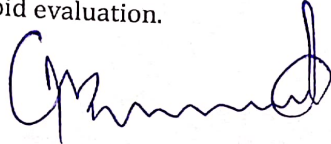


by the authorized officers of the Department.

- c) On repeated Occurrence of lapses, or in case services are found to be unsatisfactory or there is breach of any of the clause of terms and Conditions, the College reserves the right to rescind the contract and forfeit the performance security.
- d) College reserves the right to impose a penalty (to be decided by the Canteen Committee) on the successful bidder for any serious lapse in maintaining the quality for any adulteration

**Comparison of Bids**

- a) Comparison of prices will be done only on the bids submitted which qualify the technical bid evaluation.



**Convener College Canteen Committee**



**Principal**  
**Govt. Degree College**  
**Bijbehara**

## Govt. Degree College Bijbehara

Sno	Items	Rate in figures	Rate in words
1	Tea Lipton per cup (120ml)		
2	Hot Coffee in full cream milk (100ml)		
3	Veg Samosa per piece (50 gm)		
4	Mathi (50gm)		
5	veg momos (50 gm)		
6	Chiken momos (50 gm)		
7	Muttan Momos (50 gm)		
8	Mix Vegetable Pakoda per plate (100 gm)		
9	Bread Pakdoda (100gm)		
10	Paneer Pakoda (50gm)		
11	Veg Burger (per piece)		
12	Veg Sandwitch per piece		
13	Aalo Paratha per piece		
14	Egg Omlette/Bhujia		
15	Egg Bread Omlette (02 Slice)		
16	Egg Boiled		
17	Chicken Pattie 120 gm		
18	Mutton Pattie 120 gm		
19	Bread Butter Toast ( 2 Slices)		
20	Veg Chowmin 250 gm		
21	Chicken Biryani ( Half)		
22	Chicken Biryani ( Full)		
23	Rajma Rice (per plate)		
24	Chola Puri (Full plate) 300 gm		
25	Khajoor (01 Piece)		
26	Butter Cake 1/4th		
27	Kashmiri Roti		
28	Kashmiri Roti with Butter spread		
29	Chicken Kanti (Full)		
30	Lambs Mutton Kanti (Full)		
31	Kabab (Lambs Mutton)		

Seal & Signature of Vendor